



## New Job Opportunity - Education Officer

### Daws Hall Trust Nature Reserve and Centre for Environmental Education

Established environmental education centre seeks an enthusiastic teacher to join the education team.

You'll educate and inspire visiting groups from Early Years Foundation Stage (EYFS) to A-Level across the seasons. You'll also help drive the education centre forward creatively, designing and delivering new public workshops and events. Your work will help inspire the next generation of conservationists and ultimately save the world. Come and join us!

### About Daws Hall Trust

Daws Hall Trust is an independent registered charity, focused on conservation and educating young people in environmental sciences. Since 1985, the education centre at Daws Hall has welcomed over 100,000 young people to the site to engage and inspire a passion for the natural world. Day to day the nature reserve and education centre are staffed by a small team and supported by a board of trustees.

The nature reserve at Daws Hall is 25-acres of private land on the Essex-Suffolk border featuring a mosaic of habitats including river, stream, pond, woodland and flower meadow.

As well as regular visits from Early Years and Foundation up to A-Level and University groups, the Trust provides "public access" events and workshops including garden open days, woodland walks, flower and fungi identification, birdwatching and family crafts days.

### About the role

- £21,000 – £22,000 (pro rata)
- 14 hrs per week (with opportunity for additional hours)
- Starting early 2022
- Based at Daws Hall, Lamarsh, Essex
- Reports to General Manager
- Includes pension
- Holiday allowance of 4 weeks + bank holidays
- Subject to DBS background checks and three month probationary period

### Key tasks and responsibilities of the role

- Deliver inspirational education sessions to all age groups.
- Uphold health and safety regulations and help keep the Education Centre a tidy, clean, and safe place.
- Follow safeguarding and reporting procedures.
- Follow all other Daws Hall Trust policies and procedures and represent the Trust in a professional manner.
- Support grants programme to develop new projects and funding bids to promote sustainable growth.
- Help to promote and develop the services on offer at Daws Hall (Such as developing new contacts and attending events)
- Manage leave across the year to respond to booking requirements.
- Work with clients to tailor sessions to meet their needs.
- Carry out practical work to maintain the Nature Reserve if required.
- Undertake other appropriate duties under the direction of the General Manager.

[dawshallnature.co.uk](http://dawshallnature.co.uk)

Trustees: T. P. R. Came (Chairman), J.B. Amos, A. W. D. Garthwaite, Mrs C. E. Grahame,  
D. Guest, K. Holder, A. Marsden, AB. Sunnucks, C.V. Williams

## About you

You will be an enthusiastic person with a love of nature and the outdoors with a passion for education.

### Essential Skills

- Experience delivering Outdoor education.
- Knowledge and passion for natural sciences, ecology, and conservation.
- Ability to work efficiently independently and balance own workload.
- Academic qualification to A level (or equivalent) or above in an appropriate subject (biology/ conservation/ geography etc.)
- Current outdoor First Aid qualification or willingness to obtain
- Willingness to work flexibly including some weekends, public and school holidays
- IT skills especially Word, Excel and email
- Experience of writing, planning and evaluating activities
- Current UK-valid driving licence and access to own vehicle
- Current clear DBS certificate.

### Desirable Skills

- A teaching and/or forest school qualification.
- Experience of delivering environmental education activities for primary school aged groups
- Experience of delivering field studies courses for GCSE/ A level students
- Experience of making fundraising bids and developing projects.
- Degree level education
- Completed or working towards level 3 Forest School qualification
- Knowledge of the national curriculum and post 16 education
- Knowledge of children's learning development and various teaching styles and techniques

## How to Apply

Applications can be made by email to [info@dawshallnature.co.uk](mailto:info@dawshallnature.co.uk), in your application please provide:

- A covering letter demonstrating your reasons for applying for the post and how you meet the skills and experience as outlined above.
- A copy of your CV including summary of education and work history, including any other relevant skills or experience.
- At least 2 satisfactory references (one must be your current/most recent employer)

Please be prepared to provide copies of qualifications and DBS if required.

For more information or queries please contact Will, via [info@dawshallnature.co.uk](mailto:info@dawshallnature.co.uk)

**We look forward to hearing from you!**

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